

**HAIPHONG PORT TUGBOAT AND TRANSPORT JOINT STOCK COMPANY**

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Tax Code: 0201040588.

**AGENDA FOR ANNUAL MEETING OF SHAREHOLDERS 2024**

(Date: June 04th 2024 – Time: 08:00 AM)

SCHEDULE		MEETING AGENDA
I Reception		
1	08:00-08:15 a.m	- Welcoming; Registration, Distribution of documents to shareholders
II Opening		
2	08:15-09:00 a.m	- Opening and Introduction of the guests of honor - Report on the shareholder identification inspection - Introduction of the Chair and the Secretary - Introduction and adoption of the Counting Board, the Meeting Agenda and the Meeting's Rule
III Agenda		
3	09:00-10:30 a.m	The Meeting listen to the proposals and the reports - Report of the Board of Management and the Directorate on Business Results in 2023 and Business Plan in 2024 - Proposal on Audited Financial Statements for the fiscal year 2023 - Proposal on the Plan to profit after tax distribution and dividend payment of 2023 - Proposal on Results of the remuneration payment for the Board of Management and the Board of Supervisors in 2023 and the remuneration plan for the Board of Management and the Board of Supervisors in 2024 - Report of the Board of Supervisors at the Annual General Meeting of Shareholders 2024 - Proposal on the selection of auditors for the fiscal year 2024 - Proposal on the Enter into contracts with related parties - Proposal on the amending and supplementing detailed content of business lines - Report of the implementation Project of building the tugboat “Azimuth” in 2023 and implementation plan in 2024 - Proposal on the plan to offer stock to existing shareholders according to the share ownership ratio by means of public securities offering to increase Charter Capital - Proposal for detailed handling of shares that shareholders did not register to buy or do not pay (if any) when implementing the plan to offer shares to existing shareholders according to the share ownership ratio according to the offering method sell securities to the public to increase charter capital according to Proposal No. 09.2024/TTr-LD&VT signed on May - Other contents fall under the authority of the General Meeting of Shareholders
4	10:30-11:30 a.m	- Discussion the proposals and reports - Votes to adopt the proposals and reports - Break-time - Counting votes - Report of Counting votes
5	11:30-11:45 a.m	- Presenting Minutes and Resolutions of the Meeting. - Voting on the content of Minutes and Resolutions of the Meeting - Counting votes and approve the Minutes and Resolutions of the Meeting
6	11:45-12:00 a.m	- Closing of the Meeting

ORGANIZING BOARD