

**HAIPHONG PORT TUGBOAT AND TRANSPORT JOINT STOCK COMPANY**

No 4, Ly Tu Trong Street, Minh Khai Ward, Hong Bang District, Hai Phong City of Vietnam

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Tax Code: 0201040588.

**AGENDA****FOR ANNUAL MEETING OF SHAREHOLDERS 2025**

(Time: 13:30 - Date: June 26th 2025)

SQR SCHEDULE		MEETING AGENDA	
I	Reception		
1	13:00-13:30	- Welcoming; Registration, Distribution of documents to shareholders	
II	Opening		
2	13:30-13:45	- Opening and Introduction of the guests of honor - Report on the shareholder identification inspection - Introduction of the Chair and the Secretary - Introduction and adoption of the Counting Board, the Meeting Agenda and the Meeting's Rule	
III	Agenda		
3	13:45-15:30	The Meeting listen to the proposals and the reports - Report from the Board of Management and Executive Board on 2024 business performance, the implementation of key tasks for the term 2020-2025, The business plan in 2025 and the development strategy for the term 2025-2030; - Proposal on Audited Financial Statements 2024 - Proposal on After-tax Profit Distribution and Dividend Payment Plan 2024 - Proposal on the Remuneration for the Board of Management and Supervisory Board in 2024 and Remuneration Plan for the Board of Management and Supervisory Board in 2025 - Report of the Supervisory Board at the Annual General Meeting of Shareholders 2025 - Proposal on Selecting the auditing firm for the 2025 Financial Statements - Proposal on the Enter into service contracts with related parties - Proposal on Changing of the company's registered head office address; - Proposal on Supplement of the Company's business lines; - Proposal on amendment and supplement of the Company's Charter, Internal regulation on corporate governance and Regulations on Operation of the Board of Directors - Report of the Implementation Project of building the tugboat “Azimuth” in 2024 and Plan in 2025 - Report on implementation of the loan from credit institution plan and the increase charter capital plan to meet the capital source for project of building the tugboat "Azimuth" - Proposal on the election of members of the Management Board/Supervisory Board for the term 2025-2030 - Other contents fall under the authority of the General Meeting of Shareholders	
4	15:30-15:45	- Discussion on the proposals and reports - Votes to adopt the proposals and reports - Break-time - Counting votes to adopt the agenda items	
5	15:45-17:15	- Election session - Counting votes and announcing the election results - Members of the Board of Management and the Supervisory Board for the term 2025-2030 present at the Meeting	
6	17:15-17:25	- Presentation the draft of the Meeting Minutes and Resolutions. - Voting to adopt on the Meeting Minutes and Resolutions - Counting votes and adopting the Meeting Minutes and Resolutions.	
7	17:25-17:30	- Closing of the Meeting	

**THE ORGANIZING COMMITTEE**