



# HAIPHONG PORT TUGBOAT AND TRANSPORT JOINT STOCK COMPANY

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## AGENDA FOR ANNUAL MEETING OF SHAREHOLDERS 2021

April 27<sup>th</sup> 2021

SQU	SCHEDULE	MEETING AGENDA
<b>I</b>	<b>Reception</b>	
1	08:00-08:25 a.m	- Welcoming; Registration, Distribution of documents, voting card and voting paper to shareholders.
<b>II</b>	<b>Opening</b>	
2	08:30-08:45 a.m	- Opening and Introduction of the guests of honor - Adoption of the Meeting's Rule
3	08:45-08:50 a.m	- Report on the shareholder identification inspection
4	08:50-09:00 a.m	- Introduction and approval of the Chair - Introduction and approval of the Secretary - Introduction and approval of the Counting Board
<b>III</b>	<b>Agenda</b>	
5	09:00-09:05 a.m	- Adoption of the meeting agenda
6	09:05-10:20 a.m	- Report of the Board of Management and the Directorate on Business Results 2020, Business Plan 2021; - Audited Financial Statements 2020; - Proposal on profit distribution and dividend payment of 2020; Report on the remuneration for the Board of Management and the Board of Supervisors in 2020 and Proposal on the remuneration for the Board of Management and the Board of Supervisors in 2021; Proposal on the selection of auditors for 2021; - Report of the Board of Supervisors; - Proposal on amendments and re-issue the Charter and Internal Regulation on corporate governance; - Proposal on the operation regulations of the Board of Management and the Board of Supervisors; - Proposal on the policy of investment in tugboat "Azimuth".
7	10:20-11:15 a.m	- Discussion the meeting agenda; - Votes to adopt the Proposals and Reports; - Break-time; - Counting votes.
8	11:15-11:25 a.m	- Approval of the Meeting Minutes and Resolution
9	11:25-11:30 a.m	- Closing of the Meeting

### ORGANIZING BOARD